



PARTNERS:
CITY OF HELSINKI
CITY OF TALLINN
UUSIMAA REGION
REPUBLIC OF ESTONIA REPRESENTED BY
HARJU COUNTY GOVERNMENT
UNION OF HARJU COUNTY MUNICIPALITIES

**MEMO
General Meeting
March 20, 2012
10.30**

**Tallinn, Harju County Government office,
Roosikrantsi 12**

Present: Toomas Sepp, Antti Peltonen, Jaakko Mikkola, Tanel Mõistus, Leevi Laever

Guests:

Ülle Rajasalu, Ossi Savolainen, Jasmin Etelämäki, Vello Tamm, Kaarel-Mati Halla

Election of the Chairman: Toomas Sepp

1. Approval of the agenda

Proposal: To approve the agenda

Decision: approved

2. Approval of the Minutes of the previous General meeting (Annex 1)

Proposal: To approve the Minutes

Decision: approved

3. Approval of the activity report and annual accounts of 2011 (Annex 2, 2b)

Proposal: To approve the activity report and annual accounts of 2011

Decision: approved

4. Deciding on giving approval to the activities of the Board of the year 2012

Proposal: To approve the activities of the Board of the year 2011

Decision: Tallinn suggested to raise the budget to the same level as Estonian side, 2000 + 2000 Uusimaa and Helsinki for the year 2013

5. Approval of the activity plan 2012 and the budget of the year 2012 (Annex 3, Annex 4)



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Proposal: To approve the activity plan 2012 and the budget of the year 2012 as Annex 3, Annex 4

Decision: approved

Tallinn suggested to raise the budget to the same level as Estonian side, 2000 + 2000 Uusimaa and Helsinki for the year 2013

6. Approval of the membership fees for 2012

Proposal: To approve the membership fees as indicated in follows:

Revenues from membership fees 2011	%	2011/EUR	2012/EUR
City of Helsinki	22,67	20000	20000
Uusimaa Regional Council	22,67	20000	20000
City of Tallinn	27,97	24684	24684
Harju County Government	14,49	12782	12782
Union of Harju County Municipalities	12,21	10774	10774
Total	100	88240	88240

Proposal:

In 2011 Estonian partners will pay 54,66 % and Finnish partners 45,34 %

The membership fees can be paid in two instalments; the final term of the first instalment is the 30th of March 2012 and the second by the 30th of August 2012

Decision: approved

7. Electing members of the Management Board and their substitute members

Proposal: To elect the members of the Management Board and their substitute as follows:

City of Helsinki: Board member– Mr Pekka Sauri
Substitute member - Mr Matti Ollinkari

City of Tallinn: Board member– Mr Taavi Aas
Substitute member – Mr Kaarel-Mati Halla

Uusimaa Regional Council:
Board member - Mr Ossi Ilmari Savolainen
Substitute member – Mr Jaakko Mikkola

Harju County Government:
Board member – Mrs Ülle Rajasalu
Substitute member– Mrs Terje Lillo



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Union of Harju County Municipalities:

Board Member – Mr Kaupo Rätsepp

Substitute member – Mr Vello Tamm

Decision: elected

8. Confirmation of the Auditor to the NPA Helsinki-Tallinn Euregio

Proposal: Rödl & Partners continues as the auditor

Decision: confirmed

9. Miscellaneous

Suggest the Board to prepare the materials to re-establish the post of the director – raise this topic, be prepared for the next meeting --- to look at the management system and to re-establish the position of the managing director, if necessary, to have an extra-ordinary general assembly to solve the problem

Toomas Sepp, Chair

Recorded by Merle Krigul